
Policy Section:	Transportation
Policy Title:	Opting Out of School Transportation
Policy Number:	RCJTC P.01.03
Date Published:	November 06, 2023
Date Reviewed:	
Year of Next Review:	

1. Policy Statement

The Renfrew County Joint Transportation Consortium recognizes the diverse needs and circumstances of our students and their families. To provide flexibility and options for transportation, this policy outlines the process by which parents or guardians may opt out of school transportation services when the family has made their own alternative transportation arrangements.

2. Objective

The objective of this policy is to establish a transparent and standardized procedure for parents or guardians to opt out of school transportation services, ensuring the safety and well-being of students and maximizing the utilization of the school transportation service.

3. Policy Guidelines

1. Eligibility:

- Parents or legal guardians of students enrolled in Renfrew County Catholic District School Board (RCCDSB) or Renfrew County District School Board (RCDSB) schools are eligible to opt out of school transportation services.

2. Alternative Transportation Arrangements:

- To opt out of school transportation, parents or guardians must have established alternative transportation arrangements that ensure the safe and timely transportation of the student to and from school.

3. Notification:

- Parents or guardians seeking to opt out of school bus transportation must notify the consortium in writing. If a family's circumstances change, families of student(s) eligible for transportation can contact the RCJTC in writing at least 4 school days ahead of the expected change and school transportation will be reinstated (delays may be experienced if a new stop needs to be established subject to operational constraints).

4. Required Information:

- The written notification should include the following details:
 - Student's name, school, and grade
 - Parent/Guardian contact information
 - The reason for opting out of school transportation.

5. Approval Process:

- The Renfrew County Joint Transportation Consortium will review the opt-out request and remove assigned transportation arrangements.

Related RCJTC Forms

F.01.92 Opt Out Form